

INSTRUCTIONS FOR COMPLETING A HEALTHTRACKRX REQUISITION

If you have any questions, please contact your Account Representative, or call HealthTrackRx Client Experience at 866-287-3218.

Section 1



1 Facility Name *(required)*

Clearly print facility name, full address, ordering provider's name and credentials.

2 Diagnosis (ICD-10) Codes *(required)*

Provide all applicable ICD-10 codes to the highest degree of specificity.

3 Billing Information *(required)*

Mark insurance, self-pay or client bill (reference lab only). If marking insurance, attach a copy of the patient demographics (face sheet) and insurance provider information.

A Patient Information *(required)*

Clearly print the patient's legal first and last name, full patient address, date of birth and gender. Ensure date of collection and sample collector initials are provided.



AIT Laboratories
 1500 Interstate 35 W
 Denton, TX 76207
 Customer Service: 866-287-3218
 Fax: 940-295-1483
 www.HealthTrackRx.com
 CLIA# 45D2009077
 Medical Director: John K. Granger, MD

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Facility Name, Address, City, State, Zip Code		
Facility Demo, LLC. (ID) 1500 I-35 W, Denton, TX 76207		
Please PRINT the Ordering Provider information below. REQUIRED		
First Name: All		
Last Name: Doctor Credentials: MD (MD, DO, FNP, PAC, etc.)		

A PATIENT INFORMATION - PLEASE PRINT LEGIBLY	REQUIRED	DIAGNOSIS (ICD-10) CODES	REQUIRED
First Name: Jane Last Name: Doe MI _____		U07.1	2
Address*: 1234 Anywhere Lane			
Phone*: 123-456-7891 Date of Birth: 01/01/2000			
Gender: <input type="checkbox"/> Male <input checked="" type="checkbox"/> Female <input type="checkbox"/> Other			
Race*: _____ Ethnicity*: _____			
Sample Date of Collection: 5/7/2021 Sample Collector Initials: EH			
*Address, Phone, Race and Ethnicity are required fields for all menus including COVID-19.		BILLING INFORMATION REQUIRED <input checked="" type="checkbox"/> Insurance <input type="checkbox"/> Self-Pay <input type="checkbox"/> Client Bill (Reference Lab Only)	
IN ADDITION TO WRITING IN PATIENT INFORMATION, ATTACH A COPY OF THE PATIENT DEMOGRAPHICS		ATTACH A COPY OF THE FRONT AND BACK OF THE PATIENT INSURANCE CARD	

A

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Section 2



B Infectious Disease Test Orders *(required)*

Select either primary menu or specific pathogens within the menu. Testing will be delayed if an order is not selected. Select sample type submitted for testing.

B INFECTIONS DISEASE TEST ORDERS <i>(Select either primary menu or pathogens within the menu)</i>		SELECT ONE OR MORE (REQUIRED)
<p>SAMPLE TYPE: <input type="checkbox"/> Vaginal Swab <input type="checkbox"/> Penile Swab <input type="checkbox"/> Urine Swab</p> <p>Other: _____</p> <p>SEXUALLY TRANSMITTED INFECTION**</p> <p><input type="checkbox"/> Atopobium vaginae <input type="checkbox"/> Chlamydia trachomatis <input type="checkbox"/> Gardnerella vaginalis <input type="checkbox"/> Herpes simplex virus 1 & 2⁷ <input type="checkbox"/> High Risk HPV Types 16, 18, 26, 31, 33, 35, 39, 45, 51, 52, 53, 56, 58, 59, 66, 67, 68, 69, 70, 73, 82 <input type="checkbox"/> Mycoplasma genitalium, hominis <input type="checkbox"/> Neisseria gonorrhoeae <input type="checkbox"/> Trichomonas vaginalis <input type="checkbox"/> Ureaplasma urealyticum, parvum <input type="checkbox"/> Antibiotic Resistance Genes <i>(listed below)</i></p>	<p>SAMPLE TYPE: <input checked="" type="checkbox"/> Vaginal Swab <input type="checkbox"/> Penile Swab <input type="checkbox"/> Urine Swab</p> <p>Other: _____</p> <p>CHLAMYDIA, GONORRHEA & TRICHOMONAS**</p> <p><input type="checkbox"/> Chlamydia trachomatis <input type="checkbox"/> Neisseria gonorrhoeae <input type="checkbox"/> Trichomonas vaginalis</p>	
<p>SAMPLE TYPE: <input type="checkbox"/> Vaginal Swab <input type="checkbox"/> Other: _____</p> <p>BACTERIAL VAGINOSIS**</p> <p><input type="checkbox"/> Atopobium vaginae <input type="checkbox"/> Bacteroides fragilis <input type="checkbox"/> BVAB 2, 3 (bacterial vaginosis associated bacteria 2, 3); Mobiluncus spp. <input type="checkbox"/> Gardnerella vaginalis <input type="checkbox"/> Megasphaera (type 1 and 2) <input type="checkbox"/> Mycoplasma genitalium, hominis <input type="checkbox"/> Ureaplasma urealyticum, parvum <input type="checkbox"/> Antibiotic Resistance Genes <i>(listed below)</i></p>	<p>SAMPLE TYPE: <input type="checkbox"/> Vaginal Swab <input type="checkbox"/> Other: _____</p> <p>AEROBIC VAGINITIS**</p> <p><input type="checkbox"/> Enterococcus faecalis, faecium <input type="checkbox"/> Escherichia coli <input type="checkbox"/> Staphylococcus aureus <input type="checkbox"/> Streptococcus agalactiae⁹ <input type="checkbox"/> Antibiotic Resistance Genes <i>(listed below)</i></p>	

Section 3



C Patient Acknowledgment *(required)*

A patient signature is required.

D Authorized Healthcare Provider Acknowledgment *(required)*

A healthcare provider signature is required.

C PATIENT ACKNOWLEDGMENT	REQUIRED
<p>This specimen was provided voluntarily for analysis and I authorize AIT Laboratories, a HealthTrackRx company, to process, bill and provide results. I agree to the declarations and terms in the patient acknowledgment and irrevocable assignment of benefits on the back of this form.</p> <p>Patient Signature: <u>Jane Doe</u> Date: <u>5/8/2021</u></p>	
D AUTHORIZED HEALTHCARE PROVIDER ACKNOWLEDGMENT	REQUIRED
<p>I acknowledge that documentation to support medical necessity for all tests ordered is recorded in the patient's chart. I have certified medical necessity in Section C and/or I have provided the appropriate diagnosis codes (ICD-10) to support medical necessity on this form and understand the Office of the Inspector General requires documentation in patient medical chart including date of service, tests ordered and documentation to support medical necessity.</p> <p>Provider Signature: <u>All Doctor, MD</u> Date: <u>5/8/2021</u></p>	